

ICE 2018 Booking Form

Name of person making the booking (LEAD NAME):

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Organisation (if applicable):

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|  |

Address:

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|  |

Phone number: Email:

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IMPORTANT: Please note that booking confirmation, plus all the details nearer the time, will be sent to the email address above.

|  |  |
| --- | --- |
| Total number of places required: |  |

PERSON 1:

|  |  |
| --- | --- |
| Name: Address: Email: | Special requirements (if any), eg. level access, dietary requirements, accommodation, etc.  |

PERSON 2:

|  |  |
| --- | --- |
| Name: Address:Email: | Special requirements (if any), eg. level access, dietary requirements, accommodation, etc. |

PERSON 3:

|  |  |
| --- | --- |
| Name: Address:Email: | Special requirements (if any), eg. level access, dietary requirements, accommodation, etc. |

PERSON 4:

|  |  |
| --- | --- |
| Name: Address:Email: | Special requirements (if any), eg. level access, dietary requirements, accommodation, etc. |

PERSON 5:

|  |  |
| --- | --- |
| Name: Address:Email: | Special requirements (if any), eg. level access, dietary requirements, accommodation, etc. |

PERSON 6:

|  |  |
| --- | --- |
| Name: Address:Email: | Special requirements (if any), eg. level access, dietary requirements, accommodation, etc. |

Preferred payment method (please tick):

|  |  |
| --- | --- |
|  | Cheque |
|  | Bank transfer |
|  | Direct debit (if you are paying by instalments only) |
|  | By credit/debit card |

Cost is £200 per person – maximum of 6 people per cottage. If you wish to pay by instalments, please email karen@my-life.org.uk so that a payment plan can be agreed.We will send you an invoice when we receive your booking so that you can then make your payment(s). **Please remember to quote your invoice number on all payments**.

**Please return this form to:** My Life Legacy, c/o Thompson House Equestrian Centre,
off Pepper Lane, Standish, Wigan, WN6 0PP, or by email to karen@my-life.org.uk

Please note:

* All bookings should be made and paid for in advance, and before 31 December 2017, wherever possible.
* Once you have booked, you will receive information by email two weeks prior to the event with all the details of your booking and more about the event.
* All cancellations made prior to 1 December 2017 will be fully refunded, cancellations made after 1 December until 31 December 2017 will receive 50% refund. Any cancellations made after 2 January 2018 will receive no refund, however we will accept a change of name.
* Your email details will be used by My Life Legacy for future marketing purposes. If you prefer to opt out, please let us know at the time of booking.